

OUTREACH PROGRAM REQUEST FORM 2018-19

Please remember:

- Schedule Outreach Presentations 1 to 2 weeks prior to your field trip
- Presentations are 1¼ hours
- Allow 20 – 30 minutes prior to 1st presentation for set-up
- **Up to 3 presentations per visit; students per presentation per venue: 32 classroom; 64 MPR**
- There is no charge for participating 3rd grade classes (Materials provided by the SRP Foundation)
- For Hemet, Moreno Valley, Corona, & Val Verde Schools: 9:30AM start time or later if possible
(Please download the form, complete, save, and e-mail to -- srpjackie@gmail.com)

School Name	Phone	Extension
Address	City	Zip
Contact Person	Email	
School District		

1st Visit

1. Date of first field trip to SRP Reserve:			
2. School presentation dates	1 st Choice	2 nd Choice	3 rd Choice
3. Presentation location example - vacant classroom? center room? large shared area? MPR?			
	1st Presentation	2nd Presentation	3rd Presentation
4. Presentation time (approx. 1 ¼ hrs.) Include start and end times for each			
5. Full name(s) of teacher(s) and number of students per class			

Request for a 2nd visit-- (Schedule a 2nd visit if Field Trips are more than two weeks apart or if class sizes and venue means more than 3 presentations are needed in one day.)

1. Date of field trip to SRP Reserve:			
2. School presentation dates	1 st Choice	2 nd Choice	3 rd Choice
3. Presentation location example - vacant classroom? center room? large shared area? MPR?			
	1st Presentation	2nd Presentation	3rd Presentation
4. Presentation time (approx. 1 ¼ hrs.) Include start and end times for each			
5. Full name(s) of teacher(s) and number of students per class			